

Stark County Agricultural Society
Senior Board Meeting
Wednesday, April 12 , 2023

President: Bill Locker called the meeting to order at 7:00 PM.

Everyone stood for the pledge and the prayer led by Bill Locker.

Roll Call was taken with the following members present:

Ronald Chambers, Justin Durkin, Bryan Griffin, Bill Locker, George Maier, Jill McNeil, Ron Neff, Julie Nicholas, Danny Schmucker, Travis Secrest, Jill Sterling, David Stock, Dave Swartz, Russ Thorn, Debra Tournoux, Cindi Vickers, Robert Shahan

Secretary: Crystal Bean

Junior Fair Coordinator: Julie Pinter

Absent: Dan Farnham (approved), Kevin King (approved), Rebecca Reed (approved), Earl Rohn (approved),

Guests: Jeremy Ballinger (Stark MRDD), Nick Kennedy (Jr Fair Auction Committee), John Stubblefield (Jr Fair Swine Committee)

Motion 23-055: Jill Sterling motioned to suspend regular meeting for guests. Danny Schmucker seconded with all voting yes. Motion Passed.

- Jeremy Ballinger: presented the board with information on Issue 21 that is on the May 2 ballot. It is a renewal levy that helps support their programs. Asked for the board to vote yes on Issue #21.

- John Stubblefield is the Co-President of the Jr Fair Swine Committee. There are safety issues with the swine barn that need addressed. Asking permission to spend \$3,108.00 to resolve these issues.

- Nick Kennedy is asking permission to use under the grandstand for the Jr Fair Buyers dinner on June 25. Also asking permission for alcohol to be served and us to get the proper permit required.

- These issues will be addressed under New Business.

Motion 23-056: Jill Sterling motioned to return to regular board meeting. Jill McNeil seconded with all voting yes.

Secretaries Report:

-Minutes from Wednesday March 8th's board meeting was presented.

Motion 23-057: Travis Secrest motioned to approve the minutes from 3/8/23 with corrections. Jill McNeil seconded with 14 voting yes and 2 abstains. Motion Passed.

Treasurer's Report:

- March's Treasurers report was presented to the board.

Motion 23-058: Travis Secrest motioned to approve March's Treasurers report as presented. Jill McNeil seconded the motion with all voting yes. Motion Passed.

Motion 23-059: Jill Sterling motioned to revise the signers on the Consumers Bank account ending in 3851 (Capitol Improvement Fund). They are William Locker, Bryan Griffin, Dave Swartz and Cynthia Vickers. Debbie Tournoux seconded with all voting yes.

Motion 23-060: George Maier motioned to approve the signers on the Citizens Bank main account. The signers are William Locker (President), Cynthia Vickers (Treasurer), Dave Swartz (Board Member), Bryan Griffin (Board Member), Justin Durkin (Board Member). Jill McNeil seconded with all voting yes. Motion Passed.

Motion 23-061: Cindi Vickers motioned to handle online membership purchase by allowing the practice during online entry season for fair. The member can purchase the membership \$25 during their online entry. The member must then come to the office to pick up their ticket for signature during office hours. Debbie Tournoux seconded with all voting yes. Motion passed.

Motion 23-062: Cindi Vickers motioned to approve Cyber Shift to act on behalf of SCAS as an agent to manage our domain name and email. Justin Durkin seconded with 15 voting yes and 1 no. Motion passed.

Office Report:

- Winter storage pick up is April 14 & 15 and April 21 & 22.
- District spring meeting is this Sunday, April 16.

Jr. Fair Coordinator:

- The Jr Fair Square Dance raised \$2,600.00.
- April 18 we are having a quality assurance session at the Foltz Community Center.
- June 15 is the Meet & Greet. We would like to use the Art Hall, Farm Bureau and the Pavilion.

Old Business:

- Discussion over Beer Sponsorship and Project Live Contract.

New Business:

- Our attorney went over our Director's Handbook and our policies and procedures.

Motion 23-063: Jill Sterling motioned to adopt corrections and additions to the director's handbook and policy statements recommended after review from Attorney Jim Matthews. Cindi Vickers seconded with all voting yes. Motion passed.

Motion 23-064: Travis Secrest motioned to approve the Jr Fair Swine Committee spending up to \$3,200 on Swine Barn repair. Justin Durkin seconded with all voting yes. Motion Passed.

Motion 23-065: Travis Secrest motioned to approve the Jr Fair Auction Committee having alcohol at their buyer's dinner and for SCAS to apply for a permit for June 25. SCAS will also apply for the permit for alcohol sales during the fair. Cindi Vickers seconded with all voting yes. Motion passed.

Motion 23-066: Jill Sterling motioned reimbursement to the board for events or trainings that a director fails to attend after stating they would attend. If a refund from such an event is not possible then the board director/representative will be obligated to pay all fees they acquired back to the board.

Motion 23-066 was rescinded after discussion.

Motion 23-067: George Maier motioned for the Secretaries Report (board minutes) and the Treasurers Report to be sent by email no later than the Friday before the monthly board meeting. Travis Secrest seconded with 15 voting yes and 1 abstain. Motion Passed.

Motion 23-068: George Maier motioned for the board minutes be posted on the website once they have been approved by the board.

Motion 23-068 did not pass due to lack of a second.

-Minutes from 2023 are already on the website under the "About Us" tab.

Committee Reports

Auditing:

- Nothing to report.

Budget:

- Nothing to report.

Building & Grounds:

- A report of the April 5th meeting was presented.

Motion 23- 069: Travis Secrest motioned to approve the Building & Grounds April 5 committee meeting report as presented. Danny Schmucker seconded with all voting yes. Motion passed.

- Stone is needed for the racetrack.

Motion 23-070: Dave Swartz motioned to approve spending up to \$2,500 for stone on the racetrack. Travis Secrest seconded with all voting yes. Motion passed.

Capitol Campaign / Building Plans:

-Nothing to report

Constitution and Bylaws:

- Nothing to report

Junior Fair:

- Jill M gave a verbal report of the Jr Fair April 26 Meeting.

-Credit cards will be required on file for the auction.

- Jr. Fair participant code of conduct was presented: requires signature from youth and lays out consequences of violating it. A motion is needed to approve it.

Motion 23-071: Travis Secrest motioned to approve the proposed Jr. Fair Participant Code of Conduct after it is reviewed by legal counsel and require its completion by Jr Fair Participants starting with the 2023 project year. *Need to add a line for parent/guardian signature. George Maier seconded with all voting yes. Motion passed.

Motion 23-072: Travis Secrest motioned to approve the verbal report of the April 26 Jr Fair Committee meeting. Jill Sterling seconded with all voting yes. Motion passed.

PR & Advertising:

- Will be meeting soon.

Privilege:

- Nothing to report.

Entertainment & Programs:

- Tickets for Grandstand go on sale tomorrow. ADA seating will be sold through the office only.
- Project Live: is using a new ticket platform, they will provide equipment to sell and tickets during the fair.
We can save \$1.50 on each ticket scanned ourselves for the Tractor Pulls and Demo Derby. We should investigate the cost savings. A sign up sheet can be available by next meeting.
- Working on pavilion entertainment and the opening ceremony.

Speed Committee:

- Nothing to report.

Ticket Committee:

- Nothing to report

Human Resources:

- We put advertisement out that we are looking to hire 1- part time temporary office staff and 1 temporary grounds staff.

Motion 23-073: Travis Secrest motioned to give HR Committee approval to offer employment for 1 office worker and 1 grounds worker, part time for both, wages to be determined based on skilled set (\$10-\$15 an hour) not to exceed 1,040 hours per employee for the year of 2023. Jill McNeil seconded with all voting yes. Motion passed.

Superintendent Reports

Art Hall:

- Will be meeting with the VA. We have secured judges for the fair as well.

Exhibition Hall:

- Nothing to report.

Grandstand Galleria:

- Will be meeting.

Agricultural Building:

- Nothing to report.

Grange:

- Still getting quotes.

4H Building:

- Nothing to report.

Wildlife Building:

- Nothing to report.

Outside Food & Games:

- Nothing to report.

Commissary:

- Potatoes are coming out.

Jr Fair Camping:

- Looking to get information out by the end of this month.

Concession and Commercial Camping:

- Nothing to report.

Beef & Dairy Cattle:

- Waiting to hear back from judges.

Goats:

-Committee is working on fundraising to finish the pens (possibly selling shirts).

Ponies:

- Nothing to report.

Draft Horses:

-Good

Poultry:

- We are looking to fill the barn since birds will be leaving early during the fair. We don't want an empty barn. August 6 is Poultry Clinic.

Rabbits:

-Enrollment is up.

Sheep:

-Working on securing judges. Will be having a clinic in July.

Swine

-Discussed under new business.

Gates:

-Nothing to report

Parking

- Contract between SCAS & Malone Athletics regarding parking during the fair was presented. Malone would manage all parking lots including the reserved livestock parking from 8/29 - 9/4. The contract is for the amount of \$10,000 and 90 gate passes. (The contract is on file within the office.)

Motion 23-074:Travis Secrest motioned to approve the 2023 Malone Athletics Parking Contract pending review by our legal counsel. Bryan Griffin seconded the motion.

Discussion: Are we going to request this for all future contracts that go through this office?

(Discussion continued amongst board members with varying view points.)

Roll Call Vote was called:

| | | |
|---------------------|---------------------|------------------------|
| Ron Chambers: No | Justin Durkin: No | Bryan Griffin: Yes |
| George Maier: Yes | Jill McNeil: Yes | Ron Neff: Yes |
| Danny Schmucker: No | Travis Secrest: Yes | Jill Sterling: Abstain |
| David Stock: No | Dave Swartz: No | Russ Thorn: No |
| Debbie Tournoux: No | Cindi Vickers: No | Julie Nicholas: No |
| Robert Shahan: No | | |

5-YES 10-NO 1-ABSTAIN

Motion Failed

Motion 23-075: Dave Swartz motioned to approve the Malone Athletics parking contract as presented. Justin Durkin seconded.

A roll call vote was called:

| | | |
|----------------------|-------------------------|------------------------|
| Ron Chambers: Yes | Justin Durkin: Yes | Bryan Griffin: Yes |
| George Maier: No | Jill McNeil: Yes | Ron Neff: Yes |
| Danny Schmucker: Yes | Travis Secrest: Abstain | Jill Sterling: Abstain |
| David Stock: Yes | Dave Swartz: Yes | Russ Thorn: No |
| Debbie Tournoux: Yes | Cindi Vickers: Yes | Julie Nicholas: Yes |
| Robert Shahan: Yes | | |

12-YES 2-NO 2-ABSTAIN

Motion Passed

-Parking contract with the Hall of Fame was discussed. Notable changes are the Hall of fame taking \$19,000 off the gross for costs associated to parking (lights, generator, etc....)

Motion 23-076: Ron Chambers motioned to move forward with the 2023 Parking Hall of fame contract. This includes \$19,000 coming off the top to cover expenses then splitting the remainder 50/50. Dave Swartz seconded the motion with 15 yes and 1 abstain.
Motion Passed

Police:

-Nothing to report

Jr Fair Horses:

- Nothing to report.

Truck & Tractor Pull:

- Nothing to report.

Background Checks:

- Nothing to report.

Landscape Enhancement:

- Nothing to report.

Rides:

- Nothing to report.

Shuttles:

-Nothing to report

Technology:

- The Wi-Fi in the Exhibit Hall needs upgraded. Lightspeed would do the installation (\$2,600), and Portage County RCBA would like to donate \$1,000 towards the cost.

Motion 23-077: Travis Secrest motioned for post-approval to pay Lightspeed Technologies LLC \$2,600 for the Internet Upgrade for the Expo Hall. (Upgrade includes: 16-port POE Switch w/ setup \$350, 4 - AP access points w/ setup and mounting \$300, Radio 802.af POE adapter \$50, 5 - cable run \$200). Jill McNeil seconded with all voting yes. Motion passed.

Motion 23-078: Travis Secrest motioned to accept the donation of \$1,000.00 from the Portage County RCBA for the use of the Internet Upgrade in the Expo Hall. Cindi Vickers seconded with all voting yes. Motion Passed.

Motion 23-079: Travis Secrest motioned for approval of the quote from Visual edge IT for 60 months to lease two copy machines. (Quote# 2 - \$306.75 monthly) Ron Chambers seconded with all voting yes. Motion passed.

Blue Ribbon:

- Nothing to report.

Sponsorship & Fundraising:

- Still reaching out to find sponsors.

- Have secured a sponsorship with Meijer at \$5,000 a year for 3 years. They want to sponsor the Midway

Covid & Health:

-Nothing to report

Fair Book:

- Departments need to notify the office of any updates to the Fairbook.

Golf Cart:

- Will be revising the policy.

Motion 23-080: Cynthia Vickers motioned for post-approval of the signers on the Consumer Bank Water Line Replacement Project. The signers are William Locker, Dave Swartz, Cynthia Vickers & Bryan Griffin. Travis Secrest seconded with all voting yes. Motion Passed.

- Ice contract needs to be discussed at the next meeting.

Motion 23-081: Travis Secrest motioned to adjourn the meeting. George Maier seconded the motion with all voting yes.

The meeting was adjourned at 10:37 PM.

William Locker

Board President

Crystal Bean

Board Secretary

Approved on _____

* The meeting agenda, contracts, meeting reports, and paperwork presented at this board meeting can be found within the 2023 Minutes book located at the fairgrounds office.