

STARK COUNTY AGRICULTURAL SOCIETY BY-LAWS

Article 1

For the transaction of business, a majority of members of the Board shall constitute a quorum.

Article II – Meetings

The Board shall meet the second Wednesday of each month to transact official business of the Society and each day of the Fair. **One extra meeting will be scheduled in July and in August to complete fair preparations.** Special meeting of the Board may be held when necessary, at the call of the President and Secretary or at written request of not less than five members of the Board.

Article III – Committees and Superintendents

SEC. 1. The following Standing Committees shall be appointed by the President and Vice President **no later than one week after the organization election meeting in November.**~~as soon as possible following the reorganizational election.~~ These Committees shall consist of a chairman and a minimum of **3** ~~2~~ members and a maximum of 10 members. Auditing, Budget, Building & Grounds, Constitution & By-Laws, Junior Fair, Public Relations & Advertising, Privilege, Entertainment & Program, Speed, Ticket and Human Resources.

The Human Resources Committee shall be composed of Vice President, Treasurer, Junior Fair Chairman, **Building & Grounds Chairman** and one at large member.

Special Committees may be appointed at any time necessary.

The Executive Committee shall be composed of the **President, Vice President, Treasurer, Chair of Auditing, Chair of Building and Grounds, Chair of Entertainment & Program, Chair of Human Resources, Chair of Junior Fair, Chair of Public Relations & Advertising.** ~~chairman of each of the Standing Committees.~~ If a committee has co-chairs, the most senior of the members shall serve on the Executive Committee.

The President and Secretary are members ex-officio of all committees.

SEC. 2. Superintendents of Halls and Departments shall be appointed by the President as soon as possible following the re-organizational election; and such appointments must be board members.

SEC. 3. A standing Committee, existing solely for capital improvement fundraising, named the ~~“Capital Improvement Funds Coordination Committee”~~ **“Capital Campaign and Strategic Future Building Plans Committee”** shall be made up **of seven total members; (4) current board members and (3) non fair board members.** Four board members shall be the Treasurer, Chair of Building and Grounds, Vice President and one appointed Board member. ~~by the current year’s elected Fair Board Treasurer, the current year’s elected Building and Grounds Superintendent and a minimum of three (3) at large, non-Fair Board members.~~ This committee shall coordinate fundraising

through any channels available to them for the sole purpose of capital improvement expenditures not already budgeted and approved by the Fair Board Directors. Ordinary repairs and maintenance of the fairgrounds shall not be under the committee's authority. A prioritized list of capital needs and goals shall be presented to the committee as compiled and approved by the Fair Board Directors. The committee does not have the authority to modify this prioritized list, unless approved by the Fair Board of Directors.

SEC. 4. Ad Hoc committees may be created by the President and appointed by the President and Vice President. These committees may or may not be utilized each year, pending board approval. Ad hoc committees are, Truc and Tractor Pulling, Background Checks, Landscape Enhancement, Rides, Shuttles, Technology, Blue Ribbon (Fair Entry Program), Fair Sponsorship and Fundraising, Health and Safety, Fairbook, Golf Carts, Church Services, SCAS Hall of Fame.

Article IV – Duties of Officers

SEC. 1. It shall be the duty of the President to preside at all meetings of the Board, use such authority as the best interest of the Association may require, and exercise such other duties usually incumbent upon such officer.

SEC. 2. It shall be the duty of the Vice President to assume all the duties of the President in the event of his absence or vacancy of office; and assist the President in any manner necessary for the success of the Fair.

SEC. 3. It shall be the duty of the Secretary to keep a list of all members of the Society: ~~he/she~~ ~~they~~ shall collect monies from all sources, except from the sale of tickets: pay over the same to the Treasurer, taking ~~his/her~~ ~~their~~ receipt for same; and submit a detailed statement of the Fair at the ~~regular settlement~~ annual meeting in October, and at such other times as the Board may require. ~~He/she~~ ~~They~~ shall make out a report to the State Board, as required by said board; keep a correct account of all receipts and expenditures of money; pay all bills after they have been approved by the parties contracting, or by the proper committee; record the minutes of all Board and Board Committee meetings; and with the Auditing Committee, regulate the use of passes as directed by the Board; pay premiums awarded; give a satisfactory bond, and attend to all business connected with this office.

SEC. 4. It shall be the duty of the Treasurer to receive all monies of the Association and out the same on the order of the Secretary, countersigned by the President; keep an accurate account of all monies received and paid out by ~~him/her~~ ~~them~~ as such treasurer, file annually with the Board at its annual meeting the last Friday of November in each year, and at such other times as ~~he/she~~ ~~they~~ may be called upon to do so by the Board, a detailed and itemized statement of the receipts and expenditures of the Society. ~~He/she~~ ~~They~~ shall receipt the Auditing Finance Committee for all admission and grandstand tickets turned over to ~~him/her~~ ~~them~~ previous to the Fair and, after the Fair, take receipt from said committee for all admission and grandstand tickets not sold,

~~he/she~~ they shall give a satisfactory bond for the faithful discharge of ~~his/her~~ their duties, in such amount as the Board may require.

Article V – Duties of Committees

SEC. 1. It shall be the duty of the Building and Grounds Committee to see that the grounds are kept in neat and clean condition; that the buildings, fences and other property are kept in proper repair; to oversee the erection of new buildings and improving and repairing old buildings, and other improvements upon the grounds, and recommend a suitable person as custodian of the grounds, according to the direction of the Board.

SEC. 2. It shall be the duty of the Auditing Committee to inspect and audit the accounts and books of the Secretary and Treasurer, and report the result of its findings to the Board of Directors; said report to show an itemized statement of receipts and expenditures for the year, said report shall be made a part of the records and a summary of same shall be published in a newspaper of the county and marked copy of same mailed to the Secretary of the Board of Agriculture of Ohio, not later than January 10th. All books accounts, reports, etc. shall be open to public inspection at all times during regular office hours.

SEC. 3. It shall be the duty of the Public Relations and Advertising Committee to secure all necessary printing and advertising for the Society; and have a general supervision of the Advertising of the Fair, as the Board may direct.

SEC. 4. It shall be the duty of the Speed Committee to secure race-horses and arrange a speed program; and have a general supervision of the races as authorized by the Board.

SEC. 5. It shall be the duty of the Entertainment and Program Committee to secure suitable attractions for the Fair and to arrange all programs and have general supervision of same.

SEC. 6. It shall be the duty of the Human Resources Committee to employ, terminate and review all salaried employees' work performance on a regular basis and make recommendations to the budget committee and the board.

SEC. 7. It shall be the duty of the member in charge of privileges on the grounds to grant space and locate all privileges on the grounds, collect rental for privileges so located and have general supervision over same. The member in charge of privileges located on the grounds shall not in any way allow or tolerate immoral shows, lottery devices, games of chance or gambling of any kind including paddle wheels or any other feature objectionable to the member in charge, who shall have the power to stop, remove, and if necessary, cause arrest for any violation of these rules or the rules of the Ohio State board of Agriculture or the laws of Ohio.

SEC. 8. It shall be the duty of the Executive Committee to act on matters demanding ~~the~~ immediate attention, or when not necessary, to call the entire board members.

SEC. 9. The duties of the Special Committees shall be defined in the resolutions authorizing their appointment.

Article VI – Duties of Superintendents

SEC. 1. The Superintendent of Gates shall have a general supervision and management of the gates.

SEC. 2. The Superintendent of Buildings shall grant space, oversee the arrangement of exhibits to the greatest advantage in making them neat and attractive.

SEC. 3. It shall be the duty of the Superintendent of Police to appoint all police necessary for the day and night service, keep the time and report the same to the secretary; keep his force properly organized in order to protect property and exhibits; he shall have power to arrest or dictate the same, if necessary without further order by the Board.

SEC. 4. It shall be the duty of the Superintendent of Parking to appoint all help necessary to assist in parking all cars; keep the time and report the same to the Secretary; keep ~~his/her~~ **their** force properly organized in order to, as far as possible, have all cars parked so that exits can be made at any time.

SEC. 5. Superintendents of Departments shall have charge of their respective classes, secure competent judges to place the awards, record the decisions of the judges in proper class book, and have a general oversight of class or classes.